



## **CHANGE OF NAME**

If you change your name you are required to notify the Social Workers Registration Board. Please complete the form below and mail to the Social Workers Registration Board with a **certified copy** of your marriage certificate or statutory declaration as evidence of your change of name.

**FULL NAME:** \_\_\_\_\_  
(As entered on the Register)

**REGISTRATION NUMBER:** \_\_\_\_\_

**NEW NAME:** \_\_\_\_\_  
(To be entered on the Register)

I have attached a certified copy of my change of name details.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Mail to:

**Social Workers Registration Board  
PO Box 10-150  
The Terrace  
Wellington 6143**

### **CERTIFICATION:**

When approaching an official to certify your documents please ensure that the criteria authorising official complies with ALL of the following:

- (1) Signs the copy;
- (2) Prints his/her name under the signature;
- (3) States his/her position or designation;
- (4) Endorses the copy with his/her official seal (where applicable);
- (5) Provides his/her postal address to enable the Board to seek verification;
- (6) Ensures that the certified copy being provided to the Board includes the statement  
%Certified true copy of original document sighted+.

The full postal details of the certifier **MUST** be provided. If the certifier is not a Justice of the Peace, Solicitor or Notary Public the Board will require proof they have the legal authority to certify documents.